

## Park Attendant/Labourer - Open until Filed

**Stephenfield Provincial Park**  
Environment & Climate Change  
Parks & Trails Division  
Central Region

**Advertisement Number: 42860**

**Classification:** Park Attendant  
2/Labourer KA2/LAB  
**Job Type:** Seasonal Departmental

### **Manitoba Parks**

Environment and Climate Change are seeking a qualified individual to fill the position of Park Attendant/Labourer in Stephenfield Provincial Park. An eligibility list may be created for similar positions at this location and will remain in effect for up to 6 months.

**Term:** 19 weeks, May 6<sup>th</sup> – September 13<sup>th</sup>, 2024

**Salary:**  
KA2: \$1,413.60 - \$1,623.20 /biweekly  
LAB: \$1,531.20-\$1,680.80/ biweekly

**Closing Date:** Open until filled (August 14, 2024)

**Job Duties:** This position provides front line services for park visitors, responsible for registering campers and sale of park entry permits using the Parks Reservation Service, including handling cash and debit/credit card payments. Park Attendants regularly provide park visitors and campers with information related to park activities, facilities and rules. Working in a team environment, the Park Attendant also performs daily maintenance and janitorial duties..

### **Qualifications:**

#### **Essential:**

- Experience handling cash, debit and credit card payments, balancing cash outs and working with a cash float.
- Experience working with the public providing strong customer service.
- Strong interpersonal skills for developing and maintaining positive working relationships with the public and staff, including handling stressful situations.
- Demonstrated ability to work independently and effectively under minimal supervision.
- Experience using Internet Explorer and Microsoft Office or comparable software applications.
- Strong verbal communication skills..

#### **Desired:**

- Experience with grounds maintenance (mowing grass or gardening) and janitorial duties (cleaning washrooms).

#### **Conditions of Employment:**

- Must be legally entitled to work in Canada.
- Must possess and maintain a valid full stage Manitoba Class 5 driver's license.
- Must be willing and able to work evenings, weekends, statutory holidays and shift work.
- Must be able to work outdoors for extended periods of time under various weather conditions.
- Must be physically able to perform the duties assigned to the position including lifting approximately 22kgs in weight and standing for prolonged periods of times.

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to Indigenous people, visible minorities and persons with disabilities.

### **How to Apply: Candidates are required to submit a resume.**

When applying to this advertisement, please indicate the advertisement number and position title in the subject line and body of your email.

#### **Apply in writing to:**

Advertisement # 42860  
Environment and Climate Change  
14 Fultz Blvd – Box 30  
Winnipeg, MB R3Y 0L6  
Email: Lisa.Meyers@gov.mb.ca  
Attention: Lisa Meyers, Park District Manager

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.