



**Human Resources Business Partner  
Professional Officer 6 (P6)  
Regular Full Time  
Human Resource Services  
Competition Number: 010826  
Salary: P6 \$78,678.00-\$97,837.00 per year  
Closing Date: March 8, 2026**

**This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous people and visible minorities. Applicants are requested to self-declare at the time of application.**

The Legislative Assembly of Manitoba is seeking an experienced Human Resources Business Partner to provide a full range of human resource services to the Assembly and its Independent Offices.

The incumbent of this position is an employee of the Legislative Assembly.

**QUALIFICATIONS:**

Conditions of Employment:

- The incumbent must be, and remain, politically non-partisan in both perception and fact.
- The incumbent must be legally entitled to work in Canada.

Essential:

- A post-secondary degree, diploma or certificate with specialization in Human Resources or equivalent combination of related education, training and experience.
- Extensive experience within the domain of recruitment and selection and the competitive process cycle.
- Demonstrated experience providing general human resource consulting services including employee/labour relations, disability management, compensation and position classification.
- Superior consulting and interpersonal skills with the ability to collaborate and build relationships with key stakeholders.
- Demonstrated experience providing innovative and effective advice to all levels of management, including senior level, on human resource issues.
- Demonstrated knowledge of acts, regulations and practices affecting human resource activities.
- Strong written communication skills including the ability to write for a senior level audience.
- Strong verbal communication skills including the ability to communicate complex content to a variety of audiences.
- Strong analytical, decision making and problem-solving skills.
- The ability to manage time effectively and efficiently to meet deadlines.

Desired:

- Experience with HRIS/HRMS systems (such as SAP, Success Factors, etc.)

**DUTIES:**

Reporting to the Manager, Human Resource Services, the Human Resources Business Partner (HRBP) provides a broad range of human resource services to the political and non-political offices of the Legislative Assembly and its Independent Offices (Elections Manitoba, the Office of the Ombudsman, Manitoba Advocate for Children and Youth, Office of the Seniors' Advocate, the Office of the Auditor General, and the Ethics Commissioner, Information and Privacy Adjudicator and Lobbyist Registrar).

Duties will include: providing support and consultation to senior-level leaders, managers, and employees on a variety of labour and employee relations issues including effectively interpreting HR policies and programs; leading and participating in the full-cycle recruitment process; participating in, and reporting on, investigations; position reviews and classification analysis, as well as supportive employment coordination which includes disability management, accommodations and return to work programs within frameworks of policies and legislation specific to the Legislative Assembly, the Independent Offices and the Public Service.

**Apply to:**

Advertisement No. 010826  
Human Resource Services  
302-386 Broadway  
Winnipeg MB, R3C 3R6  
Phone: 204-945-7279  
Fax: 204-948-3115  
Email: [hr@legassembly.mb.ca](mailto:hr@legassembly.mb.ca)

**A Position Description is available to applicants upon request.**

**WHEN APPLYING FOR THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.**

**Your cover letter, résumé and/or application must clearly indicate how you meet the qualifications.**

**Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.**

**We thank all who apply and advise that only those selected for further consideration will be contacted.**