

Job Referral Service

Salespersons (6421)

This form is to be used for the following positions:

Keeyask

Commissary Attendant

May be required to work shifts, including split shifts

Must undergo and pass a medical exam prior to starting work

Name: _____ SIN: _____ Reference Number: _____
(First name Last name)

** must select at least one response*

Job Development (select all that apply)

- Willing to be trained
Hydro Northern Training and Employment Initiative (HNTEI)/Hydro Pre-Project Training (HPPT) (select all that apply)
- HNTEI/HPPT – Trainee
 HNTEI/HPPT – Completed

*** Education (select only one option)**

- Less than high school
 Some high school
 Completion of high school
 Some college/CEGEP/vocational or technical training
 Completion of college/CEGEP/vocational or technical training
 Some university
 Completion of university

*** Experience (select only one option)**

- No experience
 Less than one year
 1 - 2 years
 2 - 5 years
 5 - 10 years
 10+ years

Languages (select all that apply)

- Speak English
 Read English
 Write English

Type of Experience (select all that apply)

- Rental clerk
 Salesperson/clerk
 Supermarket/grocery store

Specific Skills (select all that apply)

- Operate cash register

Job Referral Service

Salespersons (6421)

- Customer service oriented
- Set up displays of merchandise in windows or display cases
- Process money, cheque and credit/debit card payment
- Operate inventory record keeping and re-ordering systems
- Provide advice about merchandise
- Work with minimal supervision
- Complete shift reports and other forms as required

Security/Safety Requirements (select all that apply)

- Bondable