

# Job Referral Service

## Food Service Supervisors (6212)

This form is to be used for the following positions:

### Keeyask

Head Mess Hall Attendant

May be required to work shifts, including split shifts

Must undergo and pass a medical exam prior to starting work

Name: \_\_\_\_\_ SIN: \_\_\_\_\_ Reference Number: \_\_\_\_\_  
(First name Last name)

\* must select at least one response

### Job Development (select all that apply)

Willing to be trained

Hydro Northern Training and Employment Initiative (HNTEI)/Hydro Pre-Project Training (HPPT) (select all that apply)

HNTEI/HPPT – Trainee

HNTEI/HPPT – Completed

### \* Education (select only one option)

Less than high school

Some high school

Completion of high school

Some college/CEGEP/vocational or technical training

Completion of college/CEGEP/vocational or technical training

Some university

Completion of university

### \* Credentials (certificates, licences, memberships, courses, etc.) (select all that apply)

None

Safe Food Handling Certificate

### \* Experience (select only one option)

No experience

Less than one year

1 - 2 years

2 - 5 years

5 - 10 years

10+ years

### Languages (select all that apply)

Speak English

Read English

Write English

### Work Setting (select all that apply)

Commercial establishment

Institutional setting

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Camp

***Specific Skills (select all that apply)***

- Supervise and co-ordinate activities of staff who prepare and portion food
- Establish work schedule
- Prepare and submit reports
- Supervise and check assembly of trays
- Supervise and check delivery of food trolleys
- Ensure general cleanliness of dining room area

***Additional Skills (select all that apply)***

- Establish methods to meet work schedules
- Train staff in job duties, sanitation and safety procedures