

A Safe Workplace

A Workplace Safety and Health Manual for Your Community

Section: III-E	Rules Procedures, Practices and Guidelines	Page 1 of 1
		Approved By: Harvey Bostrom
Subject: VLE-6	Fuelling Vehicles or Equipment	Effective: April 01, 2005
		Revised: April 1, 2011

PPE Required: Gloves, face shield, steel toe boots, eye wash bottle

Steps:

1. No smoking or open flames. All electronic devices must be shut off (cell phones, radio phones) while near the refueling station.
2. Bring vehicle/equipment to pump.
3. Shut off engine.
4. Ensure you are using the proper type of fuel.
5. Unlock fuel tank, remove filler cap and fill fuel tank.
6. When finished filling, place fill hose back, replace fill cap on tank and lock fuel tanks.

Steps: Equipment

1. Use CSA approved containers only, when using portable fuel containers to refill equipment. Ensure container is labeled to indicate contents.
2. No smoking or open flames. All electronic devices must be shut off (cell phones, radio phones) while near the refueling station.
3. Bring vehicle/equipment to pump. Shut off engine and ensure it is not hot enough to ignite the fuel.
4. Ensure you are using the proper type of fuel.
5. Unlock fuel tank, remove filler cap and fill fuel tank.
6. Either electrically bond or ground the containers when transferring flammable liquid from one container to another.
7. When finished filling, replace fill cap on equipment, replace fill cap on portable tank and store portable fuel tank in safe, secure and ventilated area.