

**COMMUNITY LIVING disABILITY SERVICES**

Subject: **Support Services: Funding Supports – Residential Services**

**ADULT DISABILITY SERVICES**

**PURPOSE**

The Community Living disABILITY Services Program provides a Residential Services per diem to support individuals with a mental disability in a variety of residential alternatives. An individual, for example, may choose to live with his or her parents or extended family, in a Residential Care Facility, or in one’s own home. Refer to Section C88.1 for a description of these living options.

The Residential Services per diem is provided on an individual basis to address assessed and specified needs and goals. This per diem enables the individual to lead a life within the community that is as personally satisfying, productive, secure and independent as possible.

**OBJECTIVES**

1. To create a supportive home in keeping with the Community Living disABILITY Services Program objectives as described in Section C88.1, Residential Service Options.
2. To provide supports for individuals to maintain their safety and security in the least restrictive alternative possible.
3. To support the individual in increasing their competency in daily living skills and routines that includes but is not limited to: housekeeping, budgeting, menu planning, cooking, shopping and maintaining a healthy and productive lifestyle.
4. To promote the integration of individuals into community life, by assisting the individual to: access community resources; participate in community activities and events; and develop personal relationships.

**DESCRIPTION**

**Support Available**

The Residential Services funding is available on a per diem basis to support individuals in their living option of choice. This funding covers basic living costs for agency-operated Residential Care Facilities and support costs for individuals in any living situation.

**Basic Living Costs\***

Basic living costs\* for agency-operated Residential Care Facilities include expenses for shelter, care, general operations, general administration and basic staffing. Basic living costs in other living situations are generally covered by Employment and Income Assistance (refer to Section C166.4) and/or the individual’s own financial resources (pay from work, pension). The following is a

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| Date Issued: | January 1, 2019   |
| Replacing:   | November 15, 1998 |

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|          |         |        |
|----------|---------|--------|
| C        | 100.2.1 | 1 of 3 |
| Location | Section | Page   |

**COMMUNITY LIVING disABILITY SERVICES**

Subject: **Support Services: Funding Supports – Residential Services**

**ADULT DISABILITY SERVICES**

description of the basic living costs in agency-operated Residential Care Facilities:

Shelter Costs: Shelter costs include but are not limited to: mortgage or rental payments; utilities; renovations/repairs required to meet fire safety, building and/or licensing standards; repair and maintenance of household equipment, furnishings, and the home; kitchen, household and laundry supplies; bedding and linen; municipal taxes; and insurance.

Care Costs: Care costs include but are not limited to: food; first aid supplies; educational/training supplies; recreational activities; and transportation.

General Operating Costs: General operating costs include but are not limited to, advertising; accounting; audit and computer fees; postage; stationery and supplies; staff training; telephone; bank charges and interest; and other supplies and expenses.

General Administration: The Community Living disABILITY Services Program may provide funding to agencies to offset the cost of program administration to improve the administrative capability of agencies.

Basic Staffing Costs: Basic staffing costs include staff salaries and benefits for: basic staff who provide care and supervision when residents are in the facility (excludes daytime hours during the week); provision of relief staff for 15 days while basic staff is on vacation; 6 days to cover basic staff on leave; coverage for 11 days statutory holidays; and 15 days of additional supervision during daytime hours.

\* *The basic per diem rate continues to be available while a resident is absent from the facility for up to 14 consecutive days. An absence may occur due to the resident’s vacation, hospitalization or other circumstances. Further extensions may be negotiated on a case-by-case and short-term basis.*

**Support Costs**

Supports are available to individuals living in any situation who require assistance beyond basic care and supervision as identified on the Individual Plan. The Community Living disABILITY Services Program may cover costs associated with more intensive or enhanced staffing and/or clinical/therapeutic input for individuals with more complex needs. These supports may include special one-time or ongoing interventions, aids or staffing.

If the individual requires health care supports, these supports should be accessed through Manitoba Health, Seniors and Active Living or through private insurance (e.g. Blue Cross) as applicable. Where health care supports are unavailable through other sources, these supports may be accessed through the Community Living disABILITY Services Program.

The type of staff supports may include the following:

|              |                   |
|--------------|-------------------|
| Date Issued: | January 1, 2019   |
| Replacing:   | November 15, 1998 |

MANITOBA  
FAMILIES

|          |         |        |
|----------|---------|--------|
| C        | 100.2.1 | 2 of 3 |
| Location | Section | Page   |

# COMMUNITY LIVING disABILITY SERVICES

Subject: **Support Services: Funding Supports – Residential Services**

# ADULT DISABILITY SERVICES

Supports for Maintenance of Skills: An individual may require enhanced staff supports to maintain daily living skills, activities and routines. Such supports may include verbal or physical guidance or prompts or physical assistance to complete a task (“hands-on”). As well, a responsible adult living in the same or nearby dwelling (i.e. a neighbour) may provide occasional supports to the individual to maintain his/her independence.

Special Care Supports: Individuals with challenging behaviours, critical or chronic health conditions, severe physical or mental disability may require enhanced supports to ensure the health and safety of the individual and/or others. Examples include:

- supervision: one-to-one supervision, overnight supervision\*, or additional supervision;
- professional services: specialized counselling, behavioural programming, nursing care, or physiotherapy; and
- extra para-professional or nonprofessional services for individuals with high care needs (e.g. attendant care).

Additional Supports: An individual may require enhanced or ongoing supports to increase his or her independence and/or quality of life. Examples include:

- teaching additional daily living skills;
- increasing competence in existing daily living skills;
- assistance to pursue individual interests;
- opportunity for greater social and community participation and integration; or
- behaviour management programs to promote the individual's independence or quality of life.

\* *Labour regulations require the payment of a minimum hourly wage to staff who are awake while on duty overnight. As well, licensing regulations require that staff remain awake while on duty where any resident requires care, supervision or monitoring overnight (refer to Residential Care Licensing Manual, Part 6).*

## Options

Residential Services may be provided by:

- the residential care provider with whom the individual currently resides;
- agencies who are responsible for the provision of support staff; or
- para-professional, professional or other staff hired by the Department.

## Rates

Supports purchased under Residential Services are funded on a per diem basis commensurate with the needs of the individual and the capacity of the service provider to deliver the required supports. Refer to Appendix A for the Residential Services Invoice.

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|--------------|-------------------|
| Date Issued: | January 1, 2019   |
| Replacing:   | November 15, 1998 |

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|          |         |        |
|----------|---------|--------|
| C        | 100.2.1 | 3 of 3 |
| Location | Section | Page   |