

## Off-Road Vehicle Land and Trail Rehabilitation Grant Application Form 2026-2027

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**Instructions:** This form is intended to be submitted as part of the Off-Road Vehicle Land and Trail Rehabilitation Grant application package. For instructions on completing the application form, please refer to the Grant Application Guide.

Grants made available through the program come from off-road trails fees collected from the public, pursuant to The Off-Road Trails Safety and Maintenance Act. The grant program was created to help mitigate and repair damage to lands and trails caused by off-road vehicle activity in Manitoba.

Submit the completed application form and all supporting documents to the Provincial Trails Office with the Department of Environment and Climate Change. For further information, please contact [MBTrails@gov.mb.ca](mailto:MBTrails@gov.mb.ca).

### Section 1 - Contact Information

Legal Name of the Organization:

Organization Mailing Address:

City/Town:

Province:

Postal Code:

Name of Primary Contact:

Title:

Phone Number:

Email:

Name of Secondary Contact:

Title:

Phone Number:

Email:

## **Section 2 - Organization Information**

Organization Type:

If other, please specify:

Organization Mandate/Purpose:

Established Operations in Manitoba?                      Yes                      No

Year Organization was Established:

Has this organization previously received funding through this grant program?

Yes                      No

If yes, provide the name of the project, funding year(s) and grant amount received:

List all personnel/contractors that will be hired for the project. Include the approximate total number of hours they will work and the rate of pay:

Project Management Capacity - describe any relevant qualifications of the organization and/or contractor:

Project Management Experience - provide examples of other relevant projects successfully completed by the organization and/or contractor:

## **Section 3 - Project Description**

### **Project Overview**

Project Title:

Project Summary - provide a brief overview of the project proposal (1-3 sentences):

Grant Amount Requested (maximum \$50,000):

Proposed Project Start Date:

Anticipated Project End Date:

Was the damage caused by off-road vehicle activity?                      Yes                      No

Describe the nature of the damage and how it is known that the damage was caused by off-road vehicle activity:

### **Project Area**

Project Location (legal land description, civic address, etc.):

Town (if applicable):

Municipality:

GPS Coordinates

Starting Point:

End Point:

(If there are multiple project sites, provide the start and end points and location details for each section on a separate page).

Number of kilometres or metres directly impacted by this project:

Is the project located on public land?

Yes (100%)

Yes (partially)

No

If the project is not 100% located on public land, provide explanation:

Identify the land use types for the project area (select all that apply):

Municipal/Local Government Land

Wildlife Management Area (WMA)

Indigenous/First Nations Land

Utility Easement

Other (specify):

Provincial Forest

Provincial Park

Crown Land

Private Land

Please confirm that the project has been reviewed with all relevant regulatory agencies:

Yes

No

Attach all approvals. If authorization is not attached, provide explanation, including the type of authorization required (permit, letter of approval, etc), name of the managing authority, the status of the request and anticipated approval date:

Is the project located on an existing trail?

Yes

No

If yes, provide the trail name and trail manager:

Has the trail manager provided authorization to complete the project?

I am trail manager

Yes (attach)

No

Will the project involve water control works or crossings (e.g., culverts, fords, bridges?)

Yes

No

If yes, select:

New installation

Replacement

Provide a description of the planned activities involving water works, including type of watercourse, issue to be addressed, type of structure(s), and name of managing authority (attach activity-specific approval):

## **Project Description**

### **Project Background**

- Provide background information about the project site, including history, uses and significance of site.
- Describe the vegetation of the area (such as forests, marshes, grass fields, cultivated fields), and the surface type of the project area.
- Describe the nature of the damage and the types of impacts experienced.

Workplan – provide a detailed description of the project:

- Provide proposed workplan, objectives, and timelines.
- Describe physical activities (ex. excavating, filling and levelling ruts, trail resurfacing, installation of signs, etc.).
- Provide a description of the equipment to be used.
- Describe the type of supplies and materials to be used, such as fill, aggregate, geotextile materials, barriers, etc.
- Indicate who will be completing each phase of work.

### Sustainability, Prevention and Mitigation

- Explain how the project is designed to be sustainable. How will the improvements be maintained in the long-term?
- Describe any measures that will be implemented to prevent or mitigate damage from future off-road vehicle activity, if applicable.
- Include a description of any in-kind contributions. Attach letters of support if available.
- Describe any challenges that may be encountered and how issues will be addressed.

Describe anticipated outcomes and how the project will be deemed a success. Describe any additional anticipated social, environmental and economic benefits.

## Section 4 – Project Budget

List all eligible proposed project-related expenses and provide an estimated breakdown of costs. Attach quotes or supporting documents, if available. Attach additional pages as necessary. Refer to the Application Guide for information on eligible project costs.

#	Description of Expense (Type of Goods, Service, Equipment)	Source (Supplier, Contractor Name, etc)	Quantity / Cost / Rate	Total Cost (\$)
1				
2				
3				
4				
5				
6				
7				
	Total Project Budget:			\$



## **Section 5 – Required Supporting Documents and Approvals**

Submit the following documents with the application form:

### **1. Project Map**

- Provide a detailed map showing the project area
- Label the start and end points of the project area.
- Provide GPS coordinates of all project sites.
- Identify all land use types in the project area
- The submission of a KML file, or spatial information such as a shape file is recommended.
- The submission of a site plan is recommended.
- Refer to the Application Guide for instructions and an example map.

### **2. Permits, Authorizations and Approvals**

- Identify all permits, licences or approvals (including any federal or municipal requirements, when applicable) that need to be obtained for the project.
- Attach permits and approvals. If authorization has not yet been obtained, provide an explanation including the type of authorization required (permit, letter of approval, etc), name of the managing authority, the status of the request and anticipated approval date.
- If the proposed project is located on an existing trail, indicate if the applicant is the trail manager or attach written approval from the trail manager.
- Refer to the Application Guide for more information about required authorizations.

### **3. Project Photos**

- Submit 4-8 photos of the project area that will be repaired.
- Photos should show the damage that was caused by off-road vehicles.
- If photos are not attached with the application package, provide an explanation and a timeline for when the photos will be submitted.

## **Section 6 - Certification**

### **Conflict of Interest Disclosure**

A conflict of interest can be real or perceived when the applicant or parties named or related to the application can personally gain from the grant being awarded, beyond normal remuneration for work related to the project. The applicant must disclose any real or perceived conflicts related to their application.

Please identify any conflict of interest issues (i.e., vendors, consultants, organizations, etc.) and mitigating actions, if applicable.

### **Certification:**

I confirm that the information included in this application is correct and complete.

Signature of Applicant:

Date:

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## **Section 7 - Submitting Application Package**

The Grant Application Package includes:

- 1) Application Form
- 2) Project Map
- 3) Project Photos
- 4) Authorization from regulatory authorities and land manager(s)

Submit the completed application package and supporting documents to the Provincial Trails Office by email at [MBTrails@gov.mb.ca](mailto:MBTrails@gov.mb.ca).

Mailing Address:

### **Provincial Trails Office**

Attention: Off-Road Vehicle Trails Specialist  
Parks and Trails Division  
Department of Environment and Climate Change  
259 Portage Avenue, 5th Floor  
Winnipeg, Manitoba R3B 2A8