

# **RESEARCH MANITOBA**

## **Financial Statements**

**For the year ended March 31, 2021**

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## **Financial Statements**

**For the year ended March 31, 2021**

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## Management's Responsibility for Financial Reporting

The accompanying financial statements are the responsibility of the management of **Research Manitoba** and have been prepared in accordance with Canadian public sector accounting standards. In management's opinion, the financial statements have been properly prepared within reasonable limits of materiality, incorporating management's best judgment regarding all necessary estimates and all other data available to the audit report date.

Management maintains internal controls to properly safeguard the assets and to provide reasonable assurance that the books and records from which the financial statements are derived accurately reflect all transactions and that established policies and procedures are followed.

The responsibility of the external audit is to express an independent opinion on whether the financial statements of **Research Manitoba** are fairly represented in accordance with Canadian public sector accounting standards. The Independent Auditor's Report outlines the scope of the audit examination and provides the audit opinion.

On behalf of Management of **Research Manitoba**:

Original Document Signed

\_\_\_\_\_  
Karen Dunlop, Chief Executive Officer

Original Document Signed

\_\_\_\_\_  
Nicole Barry, CPA, CGA, Director of Finance and Administration

June 2, 2021



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## Independent Auditor's Report

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### To the Board of Directors of Research Manitoba

#### Opinion

We have audited the financial statements of **Research Manitoba** (the "Organization") which comprise the statement of financial position as at March 31, 2021, and the statement of operations and accumulated surplus, changes in net financial assets, and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2021 and the results of its operations, its changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants

Winnipeg, Manitoba  
June 2, 2021

## RESEARCH MANITOBA Statement of Financial Position

March 31	2021	2020
<b>Financial Assets</b>		
Cash and bank	\$ 455,422	\$ 216,828
Portfolio investment (Note 3)	1,435,927	1,420,198
Accounts receivable (Note 4)	28,239	104,582
Accrued interest receivable	5,336	8,105
	<b>1,924,924</b>	<b>1,749,713</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	114,584	142,160
Deferred revenue	190,770	-
	<b>305,354</b>	<b>142,160</b>
<b>Net financial assets</b>	<b>1,619,570</b>	<b>1,607,553</b>
<b>Non-financial Assets</b>		
Tangible capital assets (Note 5)	10,728	13,865
Prepaid expenses	17,807	17,650
	<b>28,535</b>	<b>31,515</b>
<b>Accumulated surplus</b>	<b>\$ 1,648,105</b>	<b>\$ 1,639,068</b>

Approved on behalf of the Board:

\_\_\_\_\_  
Original Document Signed                      Director

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Original Document Signed                      Director

## RESEARCH MANITOBA Statement of Operations and Accumulated Surplus

<b>For the year ended March 31</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>Budget</b>	<b>Total</b>	<b>Total</b>
<b>Revenue</b>			
Province of Manitoba			
Growth, Enterprise and Trade (Note 8)	\$ 12,043,548	\$ 12,043,548	\$ 12,113,000
Externally restricted revenue	400,000	444,230	-
Grants returned/rescinded	24,000	138,018	456,106
Investment income	25,000	14,279	38,584
	<b>12,492,548</b>	<b>12,640,075</b>	<b>12,607,690</b>
<b>Expenditures</b>			
Administration (Page 15)	886,088	998,394	942,904
Infrastructure grants - matching	2,325,958	2,729,168	2,421,960
Infrastructure grants	619,105	395,360	411,141
MS grants & awards	-	-	85,094
Operating grants - matching	1,924,831	1,905,341	5,004,322
Operating grants	846,866	796,309	1,582,386
Personnel awards	388,000	335,661	325,326
Personnel awards - matching	1,001,700	1,001,700	1,025,850
Covid-19 projects	4,500,000	4,469,105	800,000
	<b>12,492,548</b>	<b>12,631,038</b>	<b>12,598,983</b>
<b>Annual surplus</b>	<b>\$ -</b>	<b>9,037</b>	<b>8,707</b>
<b>Accumulated surplus, beginning of year</b>		<b>1,639,068</b>	<b>1,630,361</b>
<b>Accumulated surplus, end of year</b>		<b>\$ 1,648,105</b>	<b>\$ 1,639,068</b>

**RESEARCH MANITOBA**  
**Statement of Changes in Net Financial Assets**

<b>For the year ended March 31</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>Budget</b>	<b>Total</b>	<b>Total</b>
<b>Annual surplus</b>	\$ -	\$ 9,037	\$ 8,707
<b>Amortization of tangible capital assets</b>	-	3,137	4,146
<b>Increase in prepaid expense</b>	-	(157)	(14,582)
<b>Changes in net financial assets</b>	<u>\$ -</u>	<b>12,017</b>	(1,729)
<b>Net financial assets, beginning of year</b>		<u>1,607,553</u>	1,609,282
<b>Net financial assets, end of year</b>		<b>\$ 1,619,570</b>	<b>\$ 1,607,553</b>



## RESEARCH MANITOBA Statement of Cash Flows

For the year ended March 31	2021	2020
<b>Cash Flows from Operating Activities</b>		
Annual surplus for the year	\$ 9,037	\$ 8,707
Adjustments for		
Amortization of capital assets	3,137	4,146
	12,174	12,853
Changes in non-cash working capital balances		
Accounts receivable	76,343	(71,287)
Accrued interest receivable	2,769	5,933
Prepaid expenses	(157)	(14,584)
Accounts payable and accrued liabilities	(27,576)	24,460
Deferred revenue	190,770	-
Research grants payable	-	(61,684)
	254,323	(104,309)
<b>Cash flows from capital transactions</b>	-	-
<b>Cash flows from investing activities</b>	-	-
<b>Cash flows from financing activities</b>	-	-
<b>Increase (decrease) in cash and cash equivalents during the year</b>	254,323	(104,309)
<b>Cash and cash equivalents, beginning of year</b>	1,637,026	1,741,335
<b>Cash and cash equivalents, end of year</b>	\$ 1,891,349	\$ 1,637,026
<b>Represented by</b>		
Cash and bank	\$ 455,422	\$ 216,828
Portfolio investment	1,435,927	1,420,198
	\$ 1,891,349	\$ 1,637,026

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# RESEARCH MANITOBA

## Notes to Financial Statements

**For the year ended March 31, 2021**

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### 1. Nature of the Organization

Research Manitoba (the "Organization") was originally established by The Manitoba Health Research Council Act to promote and assist basic, clinical and applied research in the health sciences in Manitoba. It was continued under The Research Manitoba Act in 2014 to promote, support and coordinate funding of, research in the health, natural and social sciences, engineering and the humanities in Manitoba. Research Manitoba is a registered charity and is exempt from tax under the Income Tax Act.

### 2. Summary of Significant Accounting Policies

#### Basis of Accounting

The financial statements have been prepared using the Canadian public sector accounting standards as established by the Public Sector Accounting Board.

#### Revenue Recognition

The Organization is primarily funded by the Province of Manitoba and operates per the mandates set out in the Research Manitoba Act. These financial statements reflect agreed funding arrangements with respect to the year ended March 31, 2021.

Provincial government transfers for operating purposes are recognized as revenue in the period in which all eligibility criteria and/or stipulations have been met and the amounts are authorized. Any funding received prior to satisfying these conditions are considered unearned until conditions have been met. When revenue is received without eligibility criteria or stipulations, it is recognized when the transfer from the Province of Manitoba is authorized, except when and to the extent the transfer gives rise to an obligation that meets the definition of a liability for the Organization.

Externally restricted revenue consists of revenues from strategic partnership agreements recognized in the period in which the resources are used for the purposes specified. If the funds are not disbursed for the specified purposes, it is recognized as deferred revenue.

The General Research Funds - General research grants are charged to expenditures in the year the funding is committed for, by the Board. Research grants returned to or rescinded by the organization is recorded as revenue when received or rescinded.

Investment income is recognized as revenue in the year in which it is earned.

#### Financial Assets

Portfolio investments are investments that are capable of reasonably prompt liquidation and are recognized at cost.

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# RESEARCH MANITOBA

## Notes to Financial Statements

For the year ended March 31, 2021

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### 2. Summary of Significant Accounting Policies (continued)

#### Liabilities

Liabilities are present obligations as a result of transactions and events occurring prior to the end of the fiscal year. The settlement of the liabilities will result in the future transfer or use of assets or other form of settlement. Liabilities are recorded at the estimated amount ultimately payable.

#### Non-financial Assets

- (a) Prepaid expenses are payments for goods or services that will provide economic benefit in future periods. The prepaid amount is recognized as an expense in the year the goods or services are consumed.
- (b) Tangible capital assets are stated at cost less accumulated amortization. Amortization, based on the estimated useful life of the asset. Any changes to this policy will be Board approved. The amortization for purchases prior to this fiscal year will continue to be calculated as follows:

Office and computer equipment	20% diminishing balance basis
Computer equipment for review committees	33.3% diminishing balance basis

#### Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. Cash has been designated to be in the fair value category. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each balance sheet date and charged to the financial instrument for those measured at amortized cost. Due to the nature of the financial instruments held by the Organization, there are no unrealized gains or losses, and therefore a statement of remeasurement gains and losses is not required for these financial statements.

#### Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash includes cash and bank, a short-term investment in a cash savings account that can be redeemed at the organization's request.

# RESEARCH MANITOBA

## Notes to Financial Statements

**For the year ended March 31, 2021**

### 2. Summary of Significant Accounting Policies (continued)

#### Grants and Awards

All grants and awards and their renewals are recorded as an expenditure in the year they are committed for.

#### Measurement Uncertainty

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

### 3. Portfolio Investment

	2021	2020
Steinbach Credit Union, charity regular savings account, 1.40% (1.55% in 2020), no maturity date and is reduced by the deficit in the chequing account.	<b>\$ 1,435,927</b>	\$ 1,420,198

### 4. Accounts Receivable

	2021	2020
University of Manitoba	\$ 21,285	\$ 59,129
Goods and Services Tax receivable	6,954	28,616
MITACS Inc.	-	15,600
Province of Manitoba	-	1,000
Institute of Health	-	237
	<b>\$ 28,239</b>	\$ 104,582

## RESEARCH MANITOBA Notes to Financial Statements

For the year ended March 31, 2021

### 5. Tangible Capital Assets

	2021			
	Opening Balance	Additions	Disposals	Closing Balance
Cost				
Office equipment	\$ 34,151	\$ -	\$ -	\$ 34,151
Computer equipment	62,913	-	-	62,913
	97,064	-	-	97,064
Accumulated Amortization				
Office equipment	26,003	1,241	-	27,244
Computer equipment	57,196	1,896	-	59,092
	83,199	3,137	-	86,336
Net book value	\$ 13,865	\$ (3,137)	\$ -	\$ 10,728
				2020
	Opening Balance	Additions	Disposals	Closing Balance
Cost				
Office equipment	\$ 34,151	\$ -	\$ -	\$ 34,151
Computer equipment	62,913	-	-	62,913
	97,064	-	-	97,064
Accumulated Amortization				
Office equipment	24,451	1,552	-	26,003
Computer equipment	54,602	2,594	-	57,196
	79,053	4,146	-	83,199
Net book value	\$ 18,011	\$ (4,146)	\$ -	\$ 13,865

# RESEARCH MANITOBA

## Notes to Financial Statements

**For the year ended March 31, 2021**

### 6. Pension Benefits

Employees of Research Manitoba are eligible for pension benefits in accordance with the provisions of the Civil Service Superannuation Act (CSSA), administered by the Civil Service Superannuation Board (CSSB). The CSSA established a defined benefit plan to provide benefits to employees of the Manitoba Civil Service and to participating agencies of the Government, including Research Manitoba, through the Civil Service Superannuation Fund (CSSF). Effective April 1, 2012, pursuant to an agreement with the Province of Manitoba, Research Manitoba transferred to the Province the pension liability for its employees.

Commencing April 1, 2012, Research Manitoba was required to pay to the Province the employees' current pension contributions. The plan is funded by the Organization's employees at rates of 8.0% to 9.0% of the employees' salary. The Organization is required to match at rates of 7.1% to 9.0% of the employees' salary. The amount contributed by Research Manitoba for 2021 was \$60,982 (\$50,590 in calendar year 2020) and the employees' share was \$67,424 (\$55,010 in calendar year 2020). Under this agreement, the Organization has no further pension liability.

### 7. Commitments

#### Grants

Research Manitoba has committed grants and awards under the General Research Fund, Canada Foundation for Innovation (CFI) Fund, Strategy for Patient Oriented Research (SPOR) Fund and Strategic Partnership Fund as follows:

Year	General Research Fund	CFI Fund	SPOR Fund	Matching Grants	Strategic Partnership	Total
2022	\$ 2,244,59	\$ 3,466,330	\$ 505,541	\$ 1,428,571	\$ 440,770	\$ 8,085,805
2023	1,211,70	2,938,546	40,000	1,428,571	-	5,618,817
2024	111,70	-	-	1,428,571	-	1,540,271
2025	85,85	-	-	1,428,571	-	1,514,421
2026	60,00	-	-	1,428,571	-	1,488,571
<b>Total</b>	<b>\$ 3,713,84</b>	<b>\$ 6,404,876</b>	<b>\$ 545,541</b>	<b>\$ 7,142,855</b>	<b>\$ 440,770</b>	<b>\$ 18,247,885</b>

#### Premises

The Organization has entered into an agreement to lease its premises for \$76,920 annually until the agreement expires in August 2030.

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## RESEARCH MANITOBA Notes to Financial Statements

**For the year ended March 31, 2021**

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### 8. Related Party Transactions

Research Manitoba is related to all Province of Manitoba departments and agencies. During the year, Research Manitoba had the following transactions with related organizations:

	<u>2021</u>	<u>2020</u>
Grant revenue	<b>\$ 12,043,548</b>	\$ 12,113,000

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

### 9. Financial Instrument Risks

#### General Objectives, Policies, and Processes

The Board of Directors has overall responsibility for the determination of the Organization's risk management objectives and policies and, whilst retaining ultimate responsibility for them, it has delegated the authority for designing and operating processes that ensure effective implementation of the objectives and policies to the Organization's Chief Executive Officer (CEO). The Board of Directors receives quarterly reports from the Organization's CEO through which it reviews the effectiveness of the processes put in place and the appropriateness of the objectives and policies it sets.

The Organization's financial instruments are exposed to certain financial risks, including credit risk, interest rate risk and liquidity risk.

There have been no significant changes from the previous year in the exposure to risk, policies or procedures used to manage financial instrument risks.

#### Interest Rate Risk

The Organization is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the cash flows related to its investments. The Organization's objective is to minimize interest rate risk by locking in fixed rates on its investments when possible.

At March 31, 2021, a 1% move in interest rates, with all other variables held constant, could impact the interest revenue of the investments by \$14,359 (\$14,202 in 2020). These changes would be recognized in the statement of operations.

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# RESEARCH MANITOBA

## Notes to Financial Statements

**For the year ended March 31, 2021**

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### **9. Financial Instrument Risks (continued)**

#### Credit Risk

The Organization is exposed to credit risk through the possibility of non-collection of its accounts receivable. The majority of the Organization's receivables are from government entities which minimizes the risk of non-collection. The Organization also makes sure it meets all the eligibility criteria for the amounts to ensure they will collect the amounts outstanding.

#### Liquidity Risk

Liquidity risk is the risk that the Organization will not be able to meet its financial obligations as they fall due. The Organization has a planning and budgeting process in place to help determine the funds required to support the Organization's normal operating requirements on an ongoing basis. The Organization ensures that there are sufficient funds to meet its short-term requirements, taking into account its anticipated cash flows from operations and its holdings of cash and cash equivalents.

### **10. Uncertainty Due to COVID-19 Pandemic**

The global pandemic has disrupted economic activities and supply chains. This has adverse impacts in Canada and on the global economy. The full impact of the COVID-19 outbreak continues to evolve as at the date of this report. As such it is uncertain as to the full magnitude of the effect that the pandemic will have on the Organization's financial condition, liquidity and future results of the operations. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Organization is not able to fully estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal 2021-2022.



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**RESEARCH MANITOBA**  
**Schedule of Administrative Expenses By Object**

<b>For the year ended March 31</b>	<b>Budget</b>	<b>2021</b>	<b>2020</b>
Amortization of tangible capital assets	\$ 4,000	\$ 3,137	\$ 4,146
Bank fees	400	360	384
Board and committee	750	-	2,831
Communications	23,000	20,955	57,398
Conference and transportation	2,825	748	18,417
Courier and postage	1,500	155	1,809
GST expense	24,500	20,657	-
Insurance	5,900	5,967	4,971
IT/Telecommunications	51,978	49,500	66,910
Office space	77,423	76,923	76,982
Office supplies	5,900	5,554	17,746
Professional development and memberships	2,250	1,992	2,057
Professional fees	24,750	28,385	23,616
Reviewers	750	-	3,725
Salaries and benefits	660,162	784,061	661,912
	<b>\$ 886,088</b>	<b>\$ 998,394</b>	<b>\$ 942,904</b>

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