

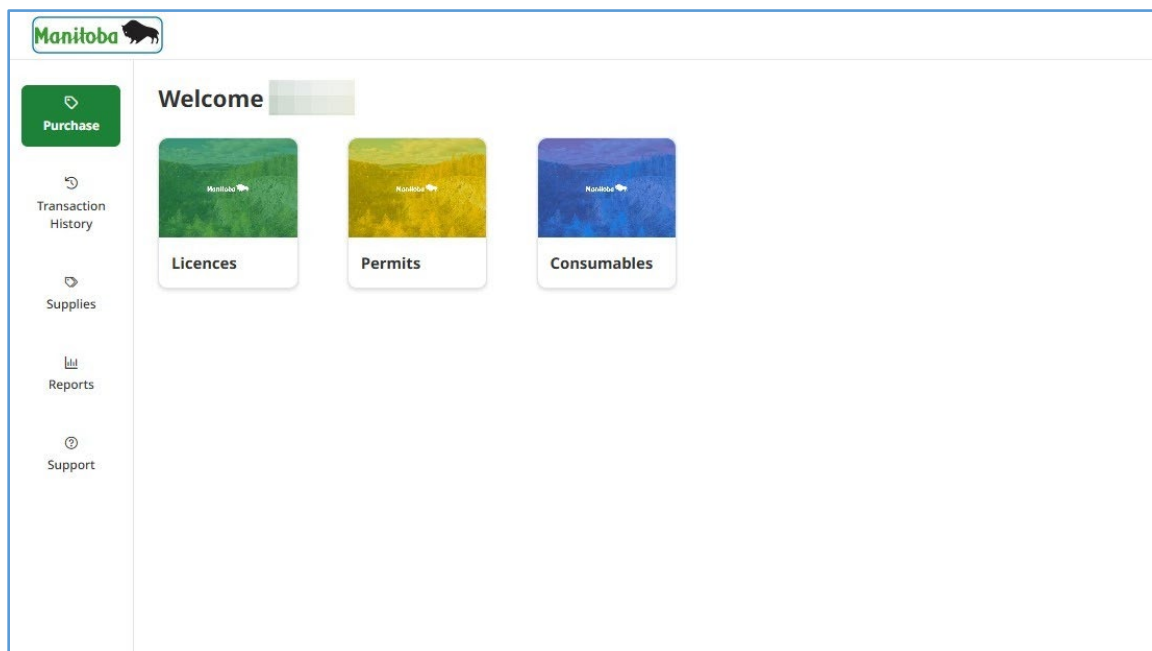
MANITOBA E-licensing



How to Access and Print a Customer Licence/Permit

Note: Vendors can only access customer purchases made at their location. Any purchases made by a customer from the Self-Service portal, another vendor, the Call Centre, District Office or any other means will not be displayed.

1. Navigate to <https://ori-vendor-afd-qa-atq8a2qxacdqchg6.a01.azurefd.net>.

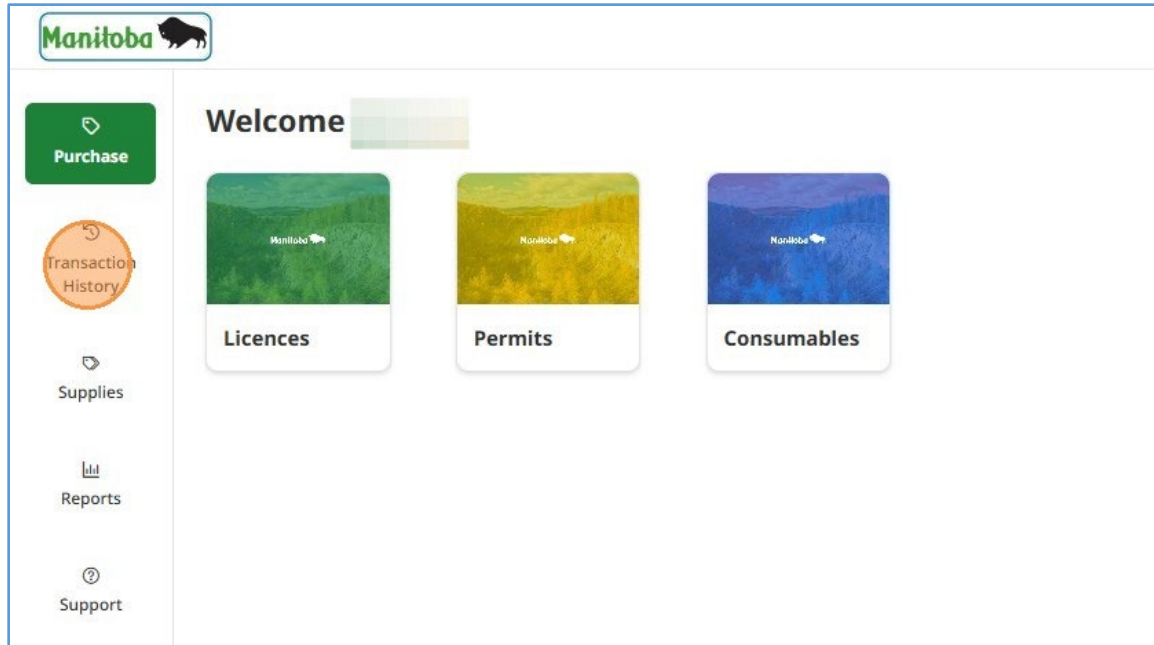


MANITOBA E-licensing



How to Access and Print a Customer Licence/Permit

2. Click "Transaction History".



MANITOBA E-licensing



How to Access and Print a Customer Licence/Permit

3. Click "Reprint Transactions".

The screenshot shows the Manitoba E-licensing interface. The left sidebar contains navigation options: Purchase, Transaction History (highlighted in green), Supplies, Reports, and Support. The main content area is titled "Transaction History" and features three tabs: "All Transactions" (1), "Void Transactions" (1), and "Reprint Transactions" (371), with the latter being highlighted in orange. Below the tabs is a search bar with the placeholder text "Search by Name or Order Number" and a "Search Transaction" button. A section titled "Transactions Available for Voiding" contains a table with the following data:

Transaction Date/Time	Order Type	Order Number	Customer Name
Wed, Jan 28, 2026 at 2:03 PM	Licence		



MANITOBA E-licensing



How to Access and Print a Customer Licence/Permit

4. In the search box, enter the customer name or order number and click "Search Transaction".

The screenshot shows the Manitoba E-licensing interface. The left sidebar contains navigation options: Purchase, Transaction History (highlighted in green), Supplies, Reports, and Support. The main content area is titled "Transaction History" and includes filters for "All Transactions 1", "Void Transactions 1", and "Reprint Transactions 371". A search box is present with the text "Search by Name or Order Number" and a "Search Transaction" button. Below the search box is a table titled "Transactions Available for Reprinting".

Transaction Date/Time	Order Type	Order Number	Customer Name
Wed, Jan 28, 2026 at 2:03 PM	Licence		
Wed, Jan 28, 2026 at 12:07 PM	Licence		
Wed, Jan 28, 2026 at 12:05 PM	Licence		

MANITOBA E-licensing



How to Access and Print a Customer Licence/Permit

5. All transactions made by the customer at your location are displayed. Select the appropriate one by clicking the "Select" button to the right.

The screenshot shows the Manitoba E-licensing interface. The left sidebar contains navigation options: Purchase, Transaction History (highlighted), Supplies, Reports, and Support. The main content area is titled "Transaction History" and includes tabs for "All Transactions", "Void Transactions", and "Reprint Transactions" (with a count of 27). A search bar contains the text "smith" and a "Search Transaction" button. Below the search bar is a table titled "Transactions Available for Reprinting".

Transaction Date/Time	Order Type	Order Number	Customer Name	Products	Action
Mon, Jan 26, 2026 at 9:16 AM	Licence			Casual Park Vehicle Permit (3-day)	Select
Tue, Dec 16, 2025 at 3:44 PM	Licence			Manitoba Resident Annual Angling	Select
Tue, Dec 16, 2025 at 3:37 PM	Licence			Manitoba Resident Annual Angling	Select
Mon, Dec 15, 2025 at 10:50 AM	Licence			Manitoba Resident Annual Angling	Select

6. Review the order details to confirm the correct customer and transaction. It is important that you confirm the identity of the customer and only provide reprints to the person listed on the

MANITOBA E-licensing



How to Access and Print a Customer Licence/Permit

licence/permit. When confirmed, click the "Reprint" button for the appropriate License or Permit. The licence/permit will open as a PDF and can be printed for the customer.

Manitoba

← Reprint Transaction - Order number (100002345)

Order Details

Order number	Customer ID
First Name	Last Name
Payment method	Confirmation Number

Licences & Permits

2025 - Manitoba Resident Annual Angling

Reprint

Sub total	\$23.10
Transactional Fee	\$4.50
Total	\$27.60

If you have any further questions, please email elicensing@gov.mb.ca

