

CIRCULAR

Date: June 3, 2020

CIRCULAR NUMBER: COVID#: 2020-03

To: CFS Authorities, CYSD staff

Subject: Information Pertaining to COVID-19

Program(s): All

Type: Policy For Internal Reference Only
 Procedure Information Only

Effective Date Immediately

Topic: Child Abuse Committee Regulations and Current Practice Change - Update

Updated practice guidelines for Child Abuse Committee (CAC) requirements are attached, which are based on current recommendations from public health officials related to social distancing and slowing the spread of COVID-19.

CAC referrals and meetings are required under regulations, so referrals should continue within 30 days whenever possible.

NEW: CAC meetings which were previously postponed may now occur through virtual alternatives, if available. In-person meetings may occur if social distancing protocols can be followed (large room, limit of required attendance, seating two metres apart). If these conditions cannot be met and/or quorum cannot be met, meetings should continue to be postponed.

Minutes should reflect the meeting deferrals, noting the inability to meet quorum. This includes deferring Notice of Opportunities and voting.

CFS agencies are advised that Child Abuse Registry Checks and Prior Contact Checks should continue to be submitted for processing. The Registrar continues to be available should staff need to obtain information about someone on the registry.

Sarah Thiele | Assistant Deputy Minister
Child and Youth Services

Attachment